

Change of Pupil Information Sheet



It is important that parents keep the school informed about any changes to contact details including phone numbers and addresses. Please complete any changes on the form and return to the office as soon as possible.

This data is collected for the purpose of essential school information to comply with legal requirements and is in accordance with the Data Protection Act 1998. Data on this form will be shared with the LA where necessary.

Please provide as much of the following information as possible

Pupil name: _____

Date of Birth: _____ **Class:** _____ **Gender: Male/Female**

Home Address: _____

Home Telephone Number: _____

Contact Information:

Relationship to Pupil: _____ **Contact Priority:** _____

Mr/Mrs/Miss _____

Daytime Telephone Number: _____ **(Work/Home)**

Home Phone: _____

Mobile Number: _____

Email: _____

Address (if different from above): _____

Signed: _____ **Dated:** _____